

## Reader Registration Form

Please bring a photo ID for your first visit to the library!

Title:	First Name:	Last Name:
Date of Birth:		

Address:
Phone Number:
Email:

Order requests (optional)	Shelfmark:	Site:
Book title:		

Purpose of use / research project:

Time of arrival:	Time of departure:	Date:

KHM Museumsverband processes the personal data supplied by readers to fulfil contractual obligations or pre-contractual measures (GDPR s 6(1)(b)) that are taken in the context of registration upon reader request.

Data is processed for the following purposes:

- Registration of the reader account
- Documentation of the use of the libraries
- Borrowing at the Weltmuseum Wien site upon prior agreement
- Safeguarding the library holdings
- Contacting readers as needed

Readers' personal data are stored for the duration of active use plus one year. If fees are incurred, the relevant data are stored for the duration of the contract plus seven years thereafter (GDPR s 6(1)(b) in connection with the Austrian Federal Fiscal Law [BAO] s 132 resp. Austrian Commercial Code [UGB] s 212).

Find more information on data processing by KHM Museumsverband in our Privacy Policy: <https://www.khm.at/en/privacy-policy>

In order to administrate reader accounts, KHM Museumsverband uses the service provider OCLC with headquarters in Germany, with whom a corresponding job processing agreement was entered. Find the OCLC privacy policy here: <https://oclc.org/en/privacy/gdpr-analysis.html>.

With your signature, you acknowledge that you have read and agree with the processing of personal data as described and agree with the [Terms and Conditions of Use for the KHM Museumsverband Libraries](#).

Place, Date and Signature: \_\_\_\_\_